[DD/MM/YY]

CANADA VISA APPLICATION CENTER  
7/F West Area, Grand Rock Plaza  
No.13 Xinzhong Xili,  
Dongcheng District, Beijing 100027  
China (PRC) 家

Oct. XX, 2012   
  
Your Name   
Your Address  
Your Tel/Email

Dear Sir/Madam:

My name is AAA, my wife's name is BBB, we are landed immigrants. We have been living in Toronto Canada for more than 2 years, we miss my parents very much, and now we would like to invite my father (name) and my mother(name) to come over here to visit us for a maximum period of three months starting Apr. 2010.  
  
My parents reside in (国内地址), China and they are submitting their application documents, along with this letter, to your office for processing. As the inviter, we have provided the required materials as well, in order to facilitate the processing.   
  
We hereby make it clear that we will be responsible for all the expenses incurred in my parents' travel and their stay within Canada, including the transportation (both air and local), food and board, insurance, recreation, among others that may occur. We are eagerly looking forward to your favourable processing and to seeing them soon in Canada.   
  
Should you need more information, please let me know. Thank you very much.   
  
  
Sincerely yours

Your name and signature